

Report of East North East Area Leader

Report to Outer North East Area Committee

Date: 2nd December 2013

Subject: Area Committee Business Plan Update

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Alwoodley, Harewood, Wetherby
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

This report provides a summary of key activities and projects in the Outer North East area which support the area committee business plan priorities.

It also provides an outline of how the priorities for 2014/15 will be prepared.

Recommendations

The area committee is asked to note the contents of the report and approve the arrangements for preparation of the business plan priorities for 2014/15.

1 Purpose of this report

- 1.1 The purpose of this report is to provide the Area Committee with an update on the business plan priorities 2013/14, and to inform the area committee how the 2014/15 priorities will be prepared.

2 Background information

- 2.1 Area Committee Business Plans were developed to provide a consistent approach and framework across the City.

2.2 The Area Committee Business plan provides comprehensive information about the Area committee and the area it serves, including the area committee's priorities for the year. It is refreshed annually. The priorities are monitored at the Area Committee meetings and are performance managed quarterly.

2.3 The priorities for the Area Committee provided a local interpretation on the City Priority Plan 2011 - 2015 which supports the long term vision for Leeds to be locally and internationally recognised as the best city in the UK.

3 Business plan priority update 2013/14

3.4 Health and Wellbeing

3.4.0 Wetherby in Support of the Elderly (WISE) provide a range of activities for older people.

3.4.1 They hold memory cafes at Boston Spa and Collingham on a monthly basis. They have various entertainers, speakers, and crafts, and are well attended and well received. Sessions at the memory cafes have included a singer, a pamper afternoon of hand massage which was enjoyed by all, entertainment provided by local school children, an ice cream parlour and an African drum workshop.

3.4.2 WISE also run sessions at Northgates House which have included a pamper session with a hand massage and Reiki, entertainers and singers.

3.4.3 Primrose Hill and Ashfield nursing homes have been provided with monthly entertainment, including musical and exercise activities, which also involve the local community.

3.4.4 WISE are running a weekly Zumba Gold and a seated exercise group, both of which are well attended. A number of people with mobility problems have joined the group and have given very positive feedback on the benefits they are feeling of movement and exercise. They also have a weekly knitting group, plus a poetry group which is in the process of putting together a publication of all the work being created.

3.4.5 WISE say: 'Thank you to the area committee for the continued support allowing the continuation of these groups'.

3.4.6 MAECare also provide a range of activities for older people in the Moor Allerton and Shadwell areas. Further information about MAECare is including under the section on the Moor Allerton Partnership.

3.4.7 Over the summer holidays a programme of sports and activities was funded by the area committee, with some sessions being very well attended, and others having little or no take up. These sessions were reported on in the Wellbeing report for the October area committee meeting.

3.4.8 Fuel Poverty - Recommendation 8 from the Scrutiny Inquiry Report into poverty, April 2012, was:

(i) That Area Committees nominate a Fuel Poverty Champion to drive forward local action in addressing fuel poverty problems associated with their particular areas.

(ii) That the Area Committee Fuel Poverty Champions liaise with their respective Locality Health and Wellbeing Improvement Managers to agree the appointment of one Fuel Poverty Champion from each of the 3 localities onto the Leeds Affordable Warmth Partnership.

3.4.9 Currently, this Area Committee does not have a Fuel Poverty Champion, and therefore needs to appoint a member to this position. The role of the Fuel Poverty Champion sits closest with that of the Area Lead Member for Health, Wellbeing and Adult Social Care. Therefore it is recommended that the area committee appoint a Fuel Poverty Champion, and in the first instance offer the role to the Area Lead Member for Health, Wellbeing and Adult Social Care.

3.4.10 The Area Committee has funded the following projects which support this priority:

Organisation	Project	Total cost of project	Wellbeing awarded
WISE	Memory Cafes, Socials and Carers Support Group	£3,400	£3,400
MAECare	Partnership and wellbeing for older people	£18,260	£10,667
LCC Sport and Active Lifestyles	Family Sport & Active Lifestyles Activity	£1488	£1000

3.5 Business

3.5.0 The area committee received a report from the Council's Employment and skills service at its October area committee which provided an update on employment and skills activities in Leeds, delivered through the Council's Employment and Skills service.

3.5.1 Volunteering is recognised as an effective means for people to gain experience to help them find employment. A range of volunteering opportunities is available in the Outer North East area. For example, Northcall has over twenty people supporting it on a voluntary basis. Their café is run by volunteers, and has recently undergone a face lift and significant re-organisation thanks to the drive and enthusiasm of volunteers.

3.5.2 Wetherby in Support of the Elderly (WISE) offer volunteering activities in their community cafes, or helping out as a befriender. MAECare also rely on volunteer help and there are opportunities for people to volunteer as a driver, or helping with an activity, or giving practical support to an older person at home.

3.6 Children and Young People

- 3.6.1 The Area Committee receives a detailed report on the delivery of Children's Services in March and September each year.
- 3.6.2 As part of the restructuring of the council youth service, the area committee has delegated responsibility for universal activities for children and young people aged 8 – 17. The budget allocated for the Outer North East Area Committee for this delegation is £20499 in 2013/14 and £40997 in 2014/15. This has been split between the three wards on the basis of the population figures for children and young people. The area lead member for Children's Services is developing proposals for spending this funding. Details of the applications received are in a separate report to this meeting.
- 3.6.3 Area Support teams are supporting Children's Services colleagues in their work to enable Area Committee's to influence and guide geographically targeted youth work in their localities. Following an initial meeting in November officers are planning a series of Area Committee based workshops. The purpose of the workshops will be to provide information to Members on the overall Youth Offer (including delegated Activity funds) and to enable members to shape a Service Level Agreement and have their say on how influence will work in practice. These meetings will take place in January 2014. Ahead of these meetings the Youth Offer team are meeting locally with Area Committee Chairs/Area Committee Children's Leads to discuss local priorities/ current youth work delivery. These local meetings will provide opportunities for Area Committees to influence youth work delivery in advance of a final Service Level Agreement.
- 3.6.4 The Boston Spa and Villages South and Wetherby and Villages West EPOSS clusters are within the Outer North East area committee. About three quarters of the population of the Alwoodley cluster are also in this area's committee area.
- 3.6.5 Wetherby, Boston Spa and Alwoodley Children's Centres are providing a range of activities for families including toddler groups, grandparent groups, parenting courses and Job Centre Plus sessions.
- 3.6.6 The voluntary, community and faith sector also provide support and services for young people in the area. For example, Moortown Baptist Church provides a wide range of activities for children and young people. Wetherby Community Radio run a project at Barleyfields Community Centre in conjunction with the Council's youth service providing accredited training in radio recording, editing and production skills.
- 3.6.7 The Barleyfields Radio project has now moved from Barleyfields Community Centre to the new training centre at Tempo FM studio centre in Wetherby One Stop Centre. Members of the radio project assisted at a number of Tempo outside broadcast events in Wetherby over the summer. 3rd Wetherby Guides had an enjoyable evening testing their skills by recording Tempo jingles and participating in a live radio show.
- 3.6.8 A long standing member of the radio project left the group in September to start a radio course studying Media Studies and Journalism, and acknowledge that the experience with Tempo FM helped her to secure a university place. This is the

third member of the group that has secured a university place based on their experience with Tempo FM.

3.6.9 The Area Committee has funded the following projects which support this priority:

Organisation	Project	Total cost of project	Wellbeing awarded
LCC Sport and Active Lifestyles	Lifestyle and multi-sport activities	£2445	£2445
	Leadership awards	£2498	£2498
Wetherby Community Radio Ltd	Barleyfields Radio Project	£2000	£1000

3.7 Supporting Communities

- 3.7.1 Support for local organisations - There are a large number of voluntary organisations including village hall committees, in bloom groups, sports and leisure clubs. The council supports these groups in providing local activities and events through providing advice, support and resources.
- 3.7.2 Organisations can apply for small grants from the Outer North East area committee to support their activities. So far this year xxx has been awarded to organisations; details are in the budget report.
- 3.7.3 The Area Committee has delegated responsibility for Treetops Community Centre in Alwoodley Ward and Barleyfields Community Centre in Wetherby Ward.
- 3.7.4 The area committee pays expenses for a volunteer key holder to open Treetops Community Centre for those groups who do not wish to be keyholders themselves. This successful arrangement has been in place since early 2012.
- 3.7.5 With support from the wellbeing fund, Shadwell war memorial has been renovated, and will be re dedicated as part of the World War I centenary celebrations in 2014. This project involved cleaning, repointing and re-cutting the lettering, and is of great importance to the village.
- 3.7.6 Crime and anti-social behaviour - The Area Committee receives an annual performance report from the Divisional Community Safety Partnership each July.
- 3.7.7 Tasking meetings take place every six weeks, and provide an opportunity for agencies to share information and problem solve crime, anti-social behaviour and environmental issues.
- 3.7.8 The communities in Alwoodley ward are in the Roundhay, Alwoodley Moortown Neighbourhood Policing area. The priorities for this area are:
- To prevent, reduce, and detect burglaries throughout the area;
 - To tackle anti-social behaviour (including mini motos and off road bikes) and drug dealing in Cranmer Bank estate;

- To tackle theft from motor vehicles across the ward.

3.7.9 Wetherby and Harewood Neighbourhood Policing Team cover all the communities within Wetherby and Harewood wards. The priorities for all the villages this area are:

- Anti social use of vehicles including excessive speed, driving on land and inconsiderate parking;
- Burglary of domestic outbuildings, farm buildings and crime relating to agriculture and equestrian pursuits;
- Poaching & fly tipping.

3.7.10 The priorities for Wetherby Town are:

- Supporting vulnerable people and other agencies who work with such people within our community;
- Anti social behaviour and vehicle use including litter and fly tipping within the town and residential areas including Sandringham Park, other public recreational areas and roadside parking places;
- Supporting local retail traders by tackling shop theft and purse theft within the Town Market area and Horsefair retail centre.

3.7.11 On 26th October, following complaints from residents, a local PCSO and PC carried out speed checks on Church Causeway at Thorp Arch. A number of vehicles were checked with the speed gun; one driver was formally dealt with.

3.7.12 To combat burglaries, PCSOs are continuing to do security checks on private homes and provide advice on how to get new locks fitted. One option is through Wetherby Crime Prevention Panel who has fitted 362 locks to 134 homes.

3.7.13 The Area Committee has provided funding to purchase 250 trembler alarms for victims of burglary in Alwoodley. The alarms are triggered by vibrations and are very popular with residents who have received them. PCSOs visit victims and provide trembler alarms as well as crime prevention advice and reassurance.

3.7.14 Community groups can apply for Proceeds of Crime funding (POCA). This is a pot of money which is available to fund community activities and projects when goods and money are taken back from criminals.

3.7.15 The three day Leeds Festival took place over the August Bank holiday. The event organisers – Festival Republic made preparations in partnership with Highways, Leeds City Council and West Yorkshire Police to ensure the festival ran smoothly and caused minimum disruption. Despite over 70,000 people attending the Festival, just 28 arrests which were made largely for public order, assault and drugs related offences.

- 3.7.16 The Area Committee environmental sub-group oversees the strategic direction for the improvement of service delivery and the quality of the environment for Alwoodley, Harewood and Wetherby wards. Membership of the sub-group includes one member from each ward; officers attend from the Environmental Locality Team, Parks and Countryside, Housing, and Continental Landscapes. The purpose of the group is to oversee the Environmental delegation and other environmental issues in the area including parks and countryside issues, derelict and nuisance buildings allotments and grounds maintenance. The Environmental Locality Team manager provides a twice yearly performance report to the Area Committee.
- 3.7.17 Funding from the wellbeing fund contributed towards the cost of logs and tree planting on Paradise Way, near Bramham to prevent illegal use of the land by travellers. This scheme is proving successful so far in preventing access to the land.
- 3.7.18 Wellbeing funding is also used to pay for grit bins for locations which do not meet the council's criteria for having a grit bin. In previous years the area committee has provided 22 grit bins, and this year funding has been approved for a further 10 together with funding to refill the bins.
- 3.7.19 There are fifteen parish councils plus Wetherby Town Council in the Outer North East area.
- 3.7.20 The Outer North East Parish and Town Council forum provides an opportunity for discussion and consultation with the parish councils in the Outer North East area. Four forum meetings are held each year, and all four have now been held this year. Minutes from this forum are reported to the Area Committee. The table provides details of meetings held:

Date	Venue	Chair	Agenda items
24 January 2013	Scarcroft Village Hall	Cllr Robinson	Superfast broadband Parish precepts Wetherby and Harewood (Neighbourhood Policing) Environmental Locality Team Localism/Neighbourhood Plans Area Committee business plan priorities
25 April 2013	Boston Spa Children's Centre	Cllr Wilkinson	Welfare Reform Environmental Issues
11 July 2013	Shadwell Recreation Centre	Cllr Castle	Elmet Partnership of Schools and Services Digital Inclusion Environmental Issues Scrutiny Review
17 October	Wetherby Town Hall	Cllr Lamb	Breeze Culture Network New bin service

- 3.7.21 The Moor Allerton Priority Neighbourhood includes the Lingfields, Firtrees, and Cranmer areas in Outer North East Leeds bounded by Harrogate Road to the east, Nursery Lane to the north, and Black Moor Road to the east. To the south it extends over the ring road to Stonegate Road to include the Queenhills/Leafields area which is in Inner North East Leeds.
- 3.7.22 Delivery of the NIP action plan is the responsibility of the Moor Allerton Partnership (MAP), a partnership of statutory and voluntary organisations. The MAP partners include Leeds City Council, East North East Homes Leeds (ENEHL), Leeds Jewish Housing Association, West Yorkshire Police, Job Centre Plus, MAECare, Northcall, IGEN, Churches Together and Groundwork Leeds.
- 3.7.23 MAECare continue to have a contract with Leeds City Council Adult Social Care and have been successful in securing funding from Big Lottery for the Mind and Body project. The Mind and Body project is funded for five years and focuses on helping people enjoy the best physical and emotional wellbeing possible.
- 3.7.24 MAECare were awarded wellbeing funding of £10,667 for this year which is being used to support the work of a partnership co-ordinator whose role is to maintain and strengthen links with key organisations in the area to support older people to be involved in the community. The project includes:
- Intergenerational work: Volunteers continue to read at Allerton C of E primary school, Alwoodley Primary and Wigton Moor Primary. They have also started to develop initial plans to develop partnership at Shadwell Primary school. The total number of volunteers linked with schools is 20. MAECare have worked with Leeds Older People's Forum to produce a booklet providing examples of good practise to encourage organisations to develop intergenerational work.
 - Dementia Friendly communities: MAECare are continuing to deliver a monthly singing group with a focus on reminiscence and singing.
 - In order to explore the individual needs of members and carers who live with dementia, MAECare have conducted five interviews with members. This feedback has led to examine how we can best support those living with the disease and their carers.
 - They have also delivered dementia awareness sessions to 13 MAECare volunteers and 3 staff. Future plans involve delivering the session to housing officers, local Girl Guides and volunteers within local organisations.
 - Officers from MAECare chaired the Moor Allerton Older People's meeting which specifically focuses on dementia. This has enabled MAECare to develop an action plan focusing on dementia friendly communities which has been submitted to the Dementia Action Alliance. The action plan includes a faith and dementia event, and a community awareness event planned for early 2014.

- Closer working with GP practises and District Nursing – MAECare continue to work together with Integrated health and social care teams and have received 17 referrals as a result which include 9 individuals they previously had no contact with.
- 3.7.25 Northcall are continuing to offer a range of activities including a fun day, 3 day play scheme, luncheon club, pre-school and after school club. An important new development for Northcall this year is their Mental Health Programme, funded by the People’s Health Trust and the Allen Lane Foundation. 12 people are participating in this programme which includes physical activities.
- 3.7.26 With support from the Housing Services Area Panel Northcall have purchased new laptops, and are running a ‘Get IT Together’ computer training programme.
- 3.7.27 Churches in North Leeds in partnership with The Trussell Trust (www.trusselltrust.org) have started a ‘food bank’ to cover areas within North Leeds. The food bank provides short term emergency food items to help people in crisis, and is based in Moortown Methodist Church. At the food bank centre people also have access to other services such as signposting to local services, befriending and prayer for those who request it. All food given out by the food bank is donated by the general public across North Leeds. Local agencies and organisations hold vouchers which they can give to an individual or family in crisis to take to the distribution centre. The food bank provides three days food.
- 3.7.28 The Council is closely monitoring progress on the redevelopment of the Lingfield Pub site, and maintaining communications with the owners of the site. Local councillors have met with the applicants to underline local anxieties. The owners have also met with representatives from the Living Local community group to discuss how the new facility can integrate into the local community, and have also been invited to attend a future MAP meeting.
- 3.7.29 There have no recent incidents associated with the site, and feedback from local residents indicates that the estate is quiet. Local councillors are also keeping in touch with the Planning Department to ensure that the conditions of the planning approval are all met.
- 3.7.30 The Area Committee has funded the following projects which support this priority:

Organisation	Project	Total cost of project	Wellbeing awarded
Shadwell Parish Council	Shadwell war memorial renovation	£1421	£710
Alwoodley Parish Council	Alwoodley Festive Lights	£4795	£3,500
Wetherby Town Council	Wetherby bonfire night and Christmas lights	£4000	£4000
Wetherby Arts Festival	Wetherby Festival	£15000	£2000
Safer Leeds	Purchase of trembler alarms	£2925	£487.50
Leeds City Council	Treetops Community Centre	£1500	£1500

	Support		
Leeds City Council	Mobile street cleansing services	£31,500	£10,000
Leeds City Council	Logs for Paradise Way, near Bramham		
Leeds City Council	New grit bins, and refills for existing bins	£5914	£5914
Alwoodley Allotment Association	Alwoodley Allotment Association Development Programme	£10,232.16	£7500
Northcall	Housekeeping project	£10,826	£7500

3.8 Planning, communications and transport

3.8.1 The Localism Act 2011 includes new rights for local communities, including the Community Right to Buy, the Community Right to Challenge and the introduction of Neighbourhood Development Plans aimed at giving local communities a greater say over the design and location of new development in their local area.

3.8.2 Communities which want to prepare a neighbourhood development plan have to submit an application to the Council to be designated a neighbourhood area. Since September 2012 the Council has designated 18 neighbourhood areas in Leeds. Of these 18 neighbourhoods, 15 are in the Outer North East area.

3.8.3 Aberford and District Community Interest Company has secured £10,000 from Awards for All towards undertaking a study of the noise from the A1/M1 bypass which will engage volunteers in undertaking noise monitoring and produce a full report setting out the impact of the motorway on Aberford, and presenting potential improvement measures. This project also has funding from the area committee's wellbeing budget. To date the company has undertaken a household survey, established a partnership with Leeds Metropolitan University who will do the acoustic surveys, and recruited a team of 10 community volunteers who will be trained to undertake survey work.

3.8.4 A 30mph zone is proposed for Linton Lane, wellbeing funding has been approved for this, and it is hoped that the work will be complete by the end of the calendar year.

3.8.5 The Area Committee has funded the following projects which support this priority:

Organisation	Project	Total cost of project	Wellbeing awarded
Aberford and District Community Interest Company	A1/M1 Noise Abatement Study	£15000	£2000
Leeds City Council	Site allocation consultation letters to residents	£5181.65	£5181.65
Leeds City Council	Linton Lane speed limit	£4000	£4000

4 Business Plan Priorities 2014/15

4.1 The priorities are prepared in consultation with ward members, officers from the council and partner agencies, local residents and voluntary and community groups. A number of opportunities are available for gathering information to inform the business plan priorities:

- EPOSS and Alwoodley school and extended services clusters - the priorities for action in their area of benefit are reflected in the Area committee priorities. In addition to school staff, membership of the cluster leadership groups also includes representatives from Leeds City Council, West Yorkshire Police and the voluntary sector.
- Tasking meetings take place 6 weekly for the two Neighbourhood Policing Teams covering this area – Wetherby & Harewood and Roundhay, Alwoodley, Moortown. They are attended by representatives from the council, West Yorkshire Police and partner organisations. Those officers attending work closely with the local communities they serve and have a good knowledge and understanding of the area and its issues.
- West Yorkshire Police run PACT meetings (police and communities together) which offer the public the opportunity to raise issues of concern with their neighbourhood policing team. In the Wetherby & Harewood NPT area, these are run in conjunction with Town and Parish Council meetings.
- Meetings with ward members take place on a regular basis which offer the opportunity to discuss issues concerning local communities. Depending on the issues being discussed these meetings may involve officers from the council, partner agencies, and representatives from the community.
- Town and parish council forum meetings are held four times per year to enable Town and Parish Councillors to come together to discuss mutual issues of concern and interest. The parishes undertake their own local consultation and most are currently engaged in developing Neighbourhood Development Plans.
- Moor Allerton Partnership includes representatives of organisations and agencies working in the Moor Allerton priority neighbourhood, including Leeds City Council, West Yorkshire Police, Groundwork, Northcall, Open House, MAECare, and Leeds Jewish Housing Association. An action plan has been developed for MAP which includes practical actions for the neighbourhoods within MAP which are being delivered through partnership working.

4.2 Statistical information about the area will be taken from the detailed 2011 Census profiles which are available on the [West Yorkshire Observatory website](#).

4.3 The priorities will be refreshed and presented to the February 2014 area committee for consideration with the final version being approved at the March 2014 area committee.

5 Corporate Considerations

5.1 Consultation and Engagement

5.1.1 The Area Committee's Engagement Plan is now included as part of the Area Business Plan.

5.2 Equality and Diversity / Cohesion and Integration

5.2.1 Consideration is given to the equality impact of projects to deliver the business plan priorities through light touch equality impact assessments and the completion of project planning documentation.

5.2.2 Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

5.3 Council policies and City Priorities

5.3.1 Corporately the Area Support Team is required to have a performance management framework in place for the Area Committees. This Area Committee Performance Framework is the primary method of capturing performance information for Area Committees.

5.3.2 The themes in the Business Plan priorities mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

5.4 Resources and value for money

5.4.1 The Well-Being Fund is used to finance projects which support the Area Business Plan priorities. The Area Support Team work with Council services, partner agencies and local communities to take a strategic approach to Well-Being Fund expenditure to ensure best use of this funding.

5.5 Legal Implications, Access to Information and Call In

5.5.1 In line with the Council's Executive and Decision Making Procedure Rules, all decisions taken by Area Committees are not eligible for Call In.

5.5.2 There are no legal implications relating to this report.

6 Risk Management

6.1 There are no identified risks.

7 Conclusions

7.1 The Area Business Plan sets out the key priorities for the year that links to city wide policies and provides a framework for spending the Wellbeing Budget. This report provides highlights of key activities since July and shows how the wellbeing budget has been used to support projects.

8 Recommendations

- 8.1 The area committee is asked to note the contents of the report.
- 8.2 The area committee is asked to confirm the appointment of a Fuel Poverty Champion.

9 Background documents¹

- 9.1 Area Committee Roles and Functions June 2011.
- 9.2 Scrutiny Inquiry Report, Fuel Poverty Scrutiny Board (Safer and Stronger Communities) April 2012

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.